

**Des Plaines Friends of the Parks
Board Meeting Minutes
Monday, January 10, 2022 at 6:30 CST
David L. Markworth Board Room**

Agenda

1. Call to Order

6:35PM CST

Attending: Ken Rochau, Dharmesh Patel, Jeannette Berard, Gosia Telichowska, Trish Romza,
Absent: Des Plaines Park District Liaison Joe Weber, Aris Garcia, Shawn Killian

2. Approval of Minutes

I make a motion to approve the Board Minutes for the month of December 2021

Motion: Gosia Telichowska

Second: Ken Rochau

December 2021 minutes are approved.

3. Scholarship Report

A. Approval of 2022 allotment per participant (Current \$125, increase to \$150 or \$175).

Ken and Gosia voted for \$150 increase. Dharmesh, Jeanette, and Trish voted for \$175.
Ken raised the idea that he wanted to keep parents have a financial 'skin in the game' and
Dharmesh stated he voted for \$175 since on a year over year basis, inflation has gone up
7%.

Motion: Trish Romza

Second: Dharmesh Patel

2022 allotment per participant has been raised to \$175

B. Approval of 2022 Allotment per household (Current \$500, increase to \$600 or \$700)

Gosia suggested we increase to \$525 (3 kids X \$175).

Motion: Trish Motions to approve \$525

Des Plaines Friends of the Parks
Minutes

Second: Dharmesh Patel

Household load has been increased to \$525.

C. Approval of 2022 Household Load vs. Current Individual Load

Motion: Dharmesh Patel

Second: Trish Romza

Household load will be \$525 or \$175 per individual

4. Financial Report

Gosia presented the Financial Report for the Month of December

12/31/2021 Balance \$ 53,976.62

Expenses

| | | |
|-------------------------------|----|-----------------|
| Prior Year Expense | \$ | (142.35) |
| Lawyer Expenses/Annual Report | \$ | (126.00) |
| Web Hosting | \$ | (294.98) |
| Memberships | \$ | (240.00) |
| | \$ | (803.33) |

Golf in the Dark

| | | | |
|-----------------------------------|----|------------------|---------------|
| Golf in the Dark Sponsor | \$ | 7,631.17 | |
| Golf in the Dark Golfer/ Dinner | \$ | 2,924.19 | |
| Golf in the Dark Supplies | | | \$ (1,337.67) |
| Raffles/Silent Auction/ Beverages | \$ | 3,637.05 | |
| | \$ | 14,192.41 | |
| Total after expenses: | \$ | 12,854.74 | |

| | | |
|----------------|----|--------|
| Interest | \$ | 8.68 |
| Amazon Smiles | \$ | 15.88 |
| Misc Donations | \$ | 811.07 |

DPPD Special Events & Sponsorships

| | | | |
|-------------------|----|-----------------|-------------|
| Fall Fest Tips | \$ | 1,089.48 | |
| Winter Wonderland | | | |
| Trunk or Treat | | | \$ (21.00) |
| | \$ | 1,089.48 | \$ (300.00) |
| | | | \$ (300.00) |

Scholarships

| | | |
|--|----|------------|
| 2020 Scholarships (credit for cancellations) | \$ | 4,880.16 |
| 2021 Scholarships | \$ | (5,480.00) |

Payroll Fees 2021

| | |
|----|-------------------------------|
| \$ | (148.99) |
| \$ | (57.62) *2022 transfer |
| \$ | (206.61) |

Clear/Deposit in 2022

| | | | |
|----------------------|----|--------------------|----------------------|
| DPFOTP- INV#12012021 | \$ | (14,931.50) | (needs 2 signatures) |
| Park It Sponsorship | \$ | (600.00) | (needs 2 signatures) |
| Payroll to transfer* | \$ | 1,609.38 | whole foods donation |
| | \$ | (13,922.12) | |
| Balance after | \$ | 40,054.50 | |

Des Plaines Friends of the Parks
Minutes

A) 2021 Fiscal Year Reconciliation

Motion: Trish Romza

Second: Ken Rochau

Approve financials for year end 2021

B) Returned Checks over \$500 to be deposited by DPPD (Shawn signature)

5. Park District Report

A. Park district liaison: Joe Weber (Travel vs Feeder Team)

B. Facebook Postings

i. Completed for 2022 Scholarships

ii. Warriors posting should be in the next week; wanted to capture photos in action

6. Unfinished Business

A. **Holiday Decorating:** Review. Winners (Website, Social Media, Prizes)

B. **Donation Request Form:**

Change's sponsorship level of \$1000 to other

Capital Sponsor to be moved under one headed of Sponsorship

Motion: Gosia Telichowska

Second: Shawn Killian

C. **DPFOTP Pamphlet:**

Table Pamphlet due to time constraint

7. New Business

A. **New Meeting Time:**

New Time will be Tuesdays at 6PM, First Tuesday of the Month

Motion: Gosia Telichowska

Des Plaines Friends of the Parks
Minutes

Second: Trish Romza

8. Donation Request:

A. None

Next Meeting: Tuesday, February 01, 2022. 6PM @ Administrative & Leisure Center In Person

Vice President (incumbent Jeanette) and Treasurer (incumbent) for next time

Motion to Adjourn: Gosia Telichowska

Second: Ken Rochau

**Des Plaines Friends of the Parks
Board Meeting Minutes
Tuesday, February 1, 2022 at 6:00 CST
David L. Markworth Board Room**

Agenda

1. Call to Order

6:05PM CST

Attending: Ken Rochau, Dharmesh Patel, Jeannette Berard, Gosia Telichowska, Trish Romza, Aris Garcia, Shawn Killian

Absent: Des Plaines Park District Liaison Joe Weber

2. Approval of Minutes

I make a motion to approve the Board Minutes for the month of January 2022

One amendment: Shawn Killian attended

Motion: Trish Romza

Second: Aris Garcia

January 2022 minutes are approved.

3. Scholarship Report

1) January 2022 Application Count: 15 applications, impressive for month of January.

Approved 11, 1 No, 3 reviewing during this meeting.

2) Application Review (3 families with 4 dependents)

Des Plaines Friends of the Parks
Minutes

4. Financial Report

Gosia presented the Financial Report for the Month of ewe

| | | |
|---|--------------------|-------------------|
| 2/28/2021 Balance | \$43,225.16 | |
| Expenses | January | February |
| Prior Year Expense | | |
| Lawyer Expenses/Annual Report | | |
| Web Hosting | (\$17.99) | |
| Memberships -DP Chamber | | (\$245.00) |
| Total | | (\$262.99) |
| Golf in the Dark | | |
| Golf In the Dark Sponsor | | |
| Golf In the Dark Golfer/ Dinner | | |
| Golf In the Dark Supplies | | |
| Raffles/Silent Auction/ Beverages | | |
| Total after expenses: | | |
| Interest | \$0.80 | \$0.63 |
| Amazon Smiles | | |
| Misc Donations | | \$ 41.60 |
| Donation - Operating Expenses | | \$ 5,000.00 |
| Total | | <u>\$5,043.03</u> |
| DPPD Special Events & Sponsorships | | |
| Park It Sponsorship | (\$600.00) | |
| Winter Wonderland | | |
| Trunk or Treat | | |
| Total | | (\$600.00) |
| Scholarships | | |
| 2021 Scholaships | (\$14,931.50) | |
| 2022 Scholaships | | |
| Total | | (\$14,931.50) |

Des Plaines Friends of the Parks
Minutes

A) 2021 Fiscal Year Reconciliation

Motion: Trish Romza

Second: Ken Rochau

Approve financials for year end 2021

B) Returned Checks over \$500 to be deposited by DPPD (Shawn signature)

5. Park District Report

- A. Park district liaison: Joe Weber (Travel vs Feeder Team)
- B. Facebook Postings
 - i. Completed for 2022 Scholarships
 - ii. Warriors posting should be in the next week; wanted to capture photos in action

6. Unfinished Business

A. DPFOTP Pamphlet:

Table Pamphlet due to time constraint

Sign up Genius: Digital signup with QR code for volunteers and events

Arris stated that it will be relatively low cost to sign up

Have a page in the Playbook for the DP Friends, free for the friends to send out

Come up with ideas for next meeting for sponsorship levels

Sponsorship for Glow in the Dark Golf and For others

Sponsorship level names

Des Plaines Friends of the Parks
Minutes

7. New Business

- A. **Officer Elections:**
- B. **Vice President**

Motion: Dharmesh Patel

Second: Arris Garcia

- C. **Treasurer**

Motion: Dharmesh Patel

Second: Shawn

5-0 for both positions

Donation Request:

- D. **None**

We are doing membership \$245 for Chamber of Commerce

Commit to 1 event a year, with 2 people.

Friday April 8, 2022 – Night out

Next Meeting: Tuesday, March 08, 2022. 5:30PM @ Administrative & Leisure Center In Person

Motion to Adjourn: Gosia Telichowska

Second: Ken Rochau

**Des Plaines Friends of the Parks
Board Meeting Minutes
Tuesday, April 5, 2022 at 6:00 CDT
David L. Markworth Board Room**

Agenda

1. Call to Order and Roll Call

6:07PM CDT

Attending: Ken Rochau, Dharmesh Patel, Jeannette Berard, Gosia Telichowska, Trish Romza, Aris Garcia, Des Plaines Park District Liaison Brian Panek

Late: Shawn Killian

2. Approval of Minutes

- A) I make a motion to approve the Board Minutes for the month of March 2022

Motion: Ken Rochau

Second: Gosia Telichowska

March 2022 minutes are approved.

3. Scholarship Report

- A) February 2022 Application Count

- B) Application Review

- a) D62 sent across 33 people x \$175 for an additional \$5,775 in awarded dollars. We will table to review.

4. Financial Report

- A) March 2022 Financial Report

Motion to approve March 2022 Financial Report

Motion: Dharmesh Patel

Second: Aris Garcia.

March 2022 financials are approved.

- B) Filing Status

- a) Annette will file, Jeanette asked for Signatures from Shawn and Gosia.

Des Plaines Friends of the Parks
Minutes

- b) Gosia inquired if there is a data warehouse of previous financial statements and annual statements. Discussion was brought up that most of the records were not digitized and on file at the ALC. Aris volunteered to manually scan all the documents to the drive in this month.
- C) Paypal Account - Letter provided; named changes from Sergio to Gosia.

| | | | | | |
|---|--------------------|----------------------|-------------------|--|--|
| 3/31/2022 Balance | \$43,263.91 | | | | |
| Expenses | January | February | March | | |
| Prior Year Expense | | | | | |
| Lawyer Expenses/Annual Report | | | | | |
| Web Hosting | (\$17.99) | | | | |
| Memberships -DP Chamber | | (\$245.00) | | | |
| Total | | (\$262.99) | | | |
| Golf in the Dark | | | | | |
| Golf In the Dark Sponsor | | | | | |
| Golf In the Dark Golfer/ Dinner | | | | | |
| Golf In the Dark Supplies | | | | | |
| Raffles/Silent Auction/ Beverages | | | | | |
| Total after expenses: | | | | | |
| Interest | \$ 0.80 | \$ 0.63 | \$ 0.73 | | |
| Amazon Smiles | | | | | |
| Misc Donations | | \$ 41.60 | \$ 38.02 | | |
| Donation - Operating Expenses | | \$ 5,000.00 | | | |
| Total | | \$5,043.03 | \$5,081.78 | | |
| DPPD Special Events & Sponsorships | | | | | |
| Park It Sponsorship | (\$600.00) | | | | |
| Winter Wonderland | | | | | |
| Trunk or Treat | | | | | |
| Total | | (\$600.00) | | | |
| Scholarships | | | | | |
| 2021 Scholaships | (\$14,931.50) | | | | |
| 2022 Scholaships | | | | | |
| Total | | (\$14,931.50) | | | |

5. Park District Report

Upcoming events: Family Day June 4th, Kiwanis Run

6. Unfinished Business

A. DPFOTP Pamphlet:

- i. Recommendations were provided to Jeanette, passed around to the group.
- ii. QR Codes were reviewed (annual & sign up)
- iii. Sign up for Genius Paid Version
 1. Dharmesh brought up the free version that is filled with advertisements and can disway users from signing up.
 2. Aris disagreed; believes the free version is the way to go. He has used it in the past and said they had people signing up with the free version.

B. Golf in the Dark Registration Review

- i. Sponsorship Levels
 1. Title Sponsor - \$ 2K, includes Golf Foursome & 4 Dinner Packages
 2. Tent Sponsor - \$ 1K, includes Golf Foursome & 4 Dinner Packages
 3. Beverage Sponsor - \$500, includes Golf Twosome & 2 Dinner Packages
 4. Dinner Sponsor - \$300, includes 2 Dinner Packages
 5. Entertainment Sponsor - \$200
 6. Hole Sponsor - \$100
- ii. Registration Forms
- iii. QR Codes (payment)
- iv. Needed Website Updates aligned with Paypal.

7. New Business

A) Golf in the Dark Course Plan

- a) Possibly extending to all holes
- b) Possibly placing a hole in the winter, Brian stated we may be able to do that.

8. Donation Request

- A) Voting on D62 Applications for 33 individuals for a total award of \$5,775.

*Not all applications will be approved but this is the awarded amount.

This motion passed the board with All Yays attending.

10. Adjournment @ 7:44PM CDT

Motion to Adjourn: Jeannette Berard

Second: Trish Romza

Des Plaines Friends of the Parks
Minutes

Next Meeting: Tuesday, May 3, 2022. 6:00PM @ Administrative & Leisure Center In Person

Plan to Discuss Golf in the Dark Golf Sponsor / Donations & Required Purchases

DES PLAINES FRIENDS OF THE PARKS • Board Meeting Minutes

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

Tuesday May 3, 2022 • 6:00 p.m.

AGENDA

1. CALL TO ORDER and ROLL CALL

6:03 PM

Attending: Ken Rochau, Gosia Telichowska, Brian Panel, Jeanette Berard, Trish Romza, Shawn Killian

Absent: Aris Garcia, Dharmesh Patel

Guests: _____

2. APPROVAL OF MINUTES

I make a motion to approve the Board Minutes for the month of April and place them on file.

Motion: Gosia Telichowska

Second: Ken Rochau

April 2022 minutes are approved

3. SCHOLARSHIP REPORT

- 1) We gave out about \$19,500 in Scholarships.
- 2) DP fiscal year invoice will be ready next week.
- 3) Complete update will be available at the June meeting.

4. FINANCIAL REPORT

Gosia presented the Financial Report for the month of April -Gosia reported earning .69 in interest and a miscellaneous \$25 donation from a patron.

Motion: Shawn Killian

Second: Jeanette Berard

- Scanning of Materials- Aris -**Tabled**
- Filing Status- Trish Sent Copy & Electronic Filing- Annette -**Complete**
- Paypal Account – Gosia – **Received her letter confirming name update**
- Bank Statements- Have not gotten in the mail- need copy - **Received**
- Donations- 2 Checks
- Noted that Jeanette will need a check for the Park It Donations

5. PARK DISTRICT REPORT

Brian Panek presented the Park District Report for the month of April.

Noted that there are a few containers left at the Lake Park Basement that have Friends items in them. The Keg that was left is being tossed.

6. UNFINISHED BUSINESS

- A. DPFOTP Brochure Number of Copies - 500 or 1000 Jeanette will get a price comparison for our review.
- B. Golf in the Dark Review
- Updated Registration Form- Jeanette
 - Status on Golf Course Material - Ken
 - Need Website Updates aligned with PayPal- Dharmesh

Shawn would like to see the top of the form a little different. Dharmesh can set up paypal as a fillable form.

7. NEW BUSINESS

- A. Golf in the Dark New Material
- Sponsorships/ Donations
 - Dinner Plan
 - Swag Bag Merchandise
 - Planning 2022 Attachment

Review and provide feedback on Golf in the Dark Plan

- B. Fouth of July Parade
- We will be joining the Park District staff. Will revisit in June.

8. DONATION REQUEST

Lake Park Family Day

- Sponsorships or Donation \$300
- Volunteers
- Giveaways & purchasing
- June 4 10:00a-1:00p

Jeanette will purchase bubbles for giveaways

Jeanette will be attending with Kiwanis- Trish can volunteer.

9. CHAMBER REPORT

Review events- flyer was shared.

10. SPONSORSHIP

- A. Added to Website, Check Photo of Group Date TBD, Facebook Post

11. ADJOURNMENT

I make a motion to adjourn this meeting at 7:05p.

Motion: Ken

Second: Trish

Next Meeting: Tuesday June 7, 6:00pm @ Administrative & Leisure Center

Plan to discuss Golf in the Dark Miscellaneous

DES PLAINES FRIENDS OF THE PARKS • REGULAR PARK BOARD MEETING

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

Tuesday June 7, 2022 • 6:00 p.m.

AGENDA

1. CALL TO ORDER and ROLL CALL

Time: 6:00pm

Board Members: Trish Romza, Ken Rochau, Shawn Killian, Jeanette Berard

Guests: Elizabeth Quinzio, Brian Panek

2. APPROVAL OF MINUTES

I make a motion to approve the Board Minutes for the month of May and place them on file.

Motion: Ken

Second: Shawn

Roll Call: ___Ken, Trish, Shawn, Jeanette Approved Motion Carried: _4-0-3_____

Dharmesh was not in attendance. Will present June Minutes at the August board Meeting.

3. SCHOLARSHIP REPORT

A. Current Status of Redemption

No Update

4. FINANCIAL REPORT

Jeanette presented the Financial Report for the month of June

There are larger changes with Old National Bank: Routing, Secure Browser- activation key, Debit Card & more changes- will discuss when Gosia is at the next meeting

I make a motion to approve the Financial Report for the month of June and place them on file.

Motion: Trish

Second: Ken

Roll Call: Ken, Trish, Shawn, Jeanette Approved Motion Carried: 4-0-3

5. PARK DISTRICT REPORT

Brian presented the Park District Report for the month of June

No Discussion

6. UNFINISHED BUSINESS

A. Golf in the Dark Review

- Fundraising: Mailing Sent Out, Website Updated
- Purchases: Golf Course, Supplies, Swag Bag Merch (debit card)

We have a new debit card – delay in ordering will be by the August Board Meeting

B. Volunteers

- July 14 Park It 5:00-6:30p- Trish will attend
- August 18 Park It 5:00-6:30p- DPPD staff can cover if no staff can attend

NEW BUSINESS

A. Golf in the Dark New Material

- Dinner Plan: Food Donation vs Purchase, Pickup vs Delivery
- Golfer / Diner Mailing List
- Posters

Board decided to move forward with a selected food option, including purchasing and delivery. Shawn will be working with vendors (5-6) to provide a wide range of dinner selections.

Golfers invitation will be mailed out this week.

Will provide input to graphic designer and new posters will be available next week.

B. Website

- Recent Updates
- Board Member Photo & Bios
- Events
- Icon Image
- Minutes
- Drop Down Menu on Phones

We will need to discuss at the August meeting and discuss what board members will help to update..

8. DONATION REQUEST

Creative Corners Preschool Request: Elizabeth Quinzio

Elizabeth presented her donation request for the preschool technology Smart Board and teacher computers. The team will need to review the information. Discussion about including this in the Rivers Casino Grant

9. CHAMBER REPORT

July Email

No Discussion

10. SPONSORSHIP

A. Check Photo of Group Date TBD, Facebook Post

No Discussion

11. ADJOURNMENT

I make a motion to adjourn this meeting at 7:04pm

Motion: Trish

Second: Ken_____

Roll Call: Ken, Trish, Shawn, Jeanette Approved Motion Carried: 4-0-3

Next Meeting: Tuesday August 2 6:00pm @ Administrative & Leisure Center

DES PLAINES FRIENDS OF THE PARKS • REGULAR PARK BOARD MEETING

David L. Markworth Board Room • 2222 Birch Street, Des Plaines, IL

Tuesday October 11, 2022 • 6:00 p.m.

AGENDA

1. CALL TO ORDER and ROLL CALL

Time:6:00pm

Board Members:Trish Ken Gosia Jeanette

Guests:None

2. APPROVAL OF MINUTES

I make a motion to approve the Board Minutes for the month of JUNE and place them on file.

Motion: Gosia

Second: Ken

Motion Carried:4-0-3

I make a motion to approve the Board Minutes for the month of SEPTEMBER and place them on file.

Motion: Trish

Second: Ken

Motion Carried:4-0-3

3. SCHOLARSHIP REPORT

A. Current Status of Redemption- will be provided at November's meeting

4. FINANCIAL REPORT

I make a motion to approve the Financial Report for the month of SEPTEMBER and place them on file.

Motion: Trish

Second: Ken

Motion Carried:4-0-3

Golf in the Dark receipts due to Gosia at November's Board Meeting

Trish will complete a comparison of the past years.

5. PARK DISTRICT REPORT

Trunk or Treat 10/29

Winter Wonderland 12/3

6. UNFINISHED BUSINESS

A. Halloween Decorating Contest

Sent out email

checking and updating sheet

B. Rivers Casino Grant

- DPPL reviewing and will send over once complete

7. NEW BUSINESS

A. GITD

- Pros & Cons: Food updates, Dinner at 6, Sponsor thank you at 6:30, Rules 6:45 Golf at 7 decorations, tent sides, more Meat!, fire pits, heaters
- Job Roles - need to break up more for each board member- online submission for fundraising
- Supplies- completed the "To buy list for 2022 during the clean up and reorganization of supplies

8. DONATION REQUEST

None

9. SPONSORSHIP

A. None

10. ADJOURNMENT

I make a motion to adjourn this meeting at 6:58pm

Motion: Gosia

Second: Ken

Motion Carried:4-0-3

Next Meeting:Tuesday November 8, 6:00pm @ Administrative & Leisure Center

Don Miletic spoke about the Foxtail on the Lake Project and the anticipated expenses of the window /door project. The Timothy M Canning Foundation, one of the 5 investors in the project Foxtail Project, would like to make a charitable donation to an established 501c 3 (Des Plaines Friends of the Parks) with the funds earmarked for the Des Plaines Park District Capital Projects. The Des Plaines Park District will be manage the window / door project, including specs, bids, construction management and payments. The Bi Laws and Articles of Incorporation allow for Capital Projects. This foundation has donated to the Des Plaines Friends of the Park in early February 2022 for \$5,000 and we would expect to have this be a yearly contribution to the general operation funding.

Dharmesh Patel stated that the Des Plaines Friends of the Parks would be act as intermediary for these earmarked funds.

Insert all emails from Des Plaines Friends of the Parks Members and Des Plaines Park District staff to the minutes in discussion of this topic after the meeting:

From: Don Miletic <dm@dpparks.org>

Sent: Tuesday, December 6, 2022 10:32 AM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>; stkillian@gmail.com; Dharmesh Patel (dmen87@gmail.com) <dmen87@gmail.com>; telichowska@gmail.com; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS (aris_garcia@rocketmail.com) <aris_garcia@rocketmail.com>

Cc: Brian Panek <Brian.Panek@DPParks.org>; Tempia Courts <TCourts@lawpmh.com>

Subject: RE: December 6, 2022 Des Plaines Friends of the Parks Board Meeting

I have been in communications with the DP Friends of Parks attorney Tempia about donations in the past two weeks. In order to make this process easier for the DP Friends, donations of this size will have instructions as the following:

Purpose: For Des Plaines Park District General Operations – To be deposited to Park District within 15 days.

As Tempia and I spoke, the purpose of the DP Friends is to raise funds and those funds to be used for Park District purposes only. This will clear up donations from large donors along with donations from Glow and Golf, like Fantasy Amusement, Rabine, Cordogan Clark, etc.

We will be depositing roughly \$90,000 to \$190,000 for General Operations that will be used for Lake Shore work, instead of the Lakeview Center so the foundation board feels better. The funds will be deposited into our Capital Fund. According to Tempia our 501C3 will not need to be audited by a CPA firm unless we exceed \$300,000 in a calendar year. This will not be the case.

We can look to have Tempia attend a foundation meeting next month to answer any questions, Jeanette will deposit funds today into the DP Friends Account and we will transfer into Des Plaines Park District once they clear. The DP Friends of the Parks is a great fundraising organization that's primary mission is to help fund the Des Plaines Park District, no other organizations. Admin costs like attorney or auditing cost come out of the DP Friends bank account. Along with supplies that are needed for events.

If you have any questions, please do not hesitate to contact me. We will also schedule Tempia for next month if the Friends Board wishes to do so.

Have a great day.

Donald Miletic, CPRP
Executive Director
Des Plaines Park District
2222 Birch Street
Des Plaines, IL 60018
847-391-5700



From: Don Miletic <dm@dpparks.org>
Sent: Friday, November 11, 2022 10:16 AM
To: Dharmesh Patel <dmen87@gmail.com>
Cc: Brian Panek <Brian.Panek@DPParks.org>; Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Shawn Killian <stkillian@gmail.com>; Annette Curtis <Annette.Curtis@dpparks.org>
Subject: RE: [E] Capital Projects

At this time we will be holding the check for deposit. Also under any agenda there should be new business to bring up topics such as large donations and as for asking for future donations, this could be a challenge based on reactions from the Park Foundation Board members. Being associated with a group that can donate and has already donated is a huge impact to the community.

Brian, Jeanette and I understand that the separation of staff from the Friends is an important one and we would like more separation. However it was my call to get Jeanette and Brian involved in the DP Friends because of the lack of involvement at events can have an impact to the Park District. As you know putting on events that are not good looks bad for the park district and we have not had that due to the involvement by our staff. Kudos to staff involvement to raise large donations at Glow Golf because it takes a lot of work. Truthfully these dollars are assumed by corporate donors to be immediately used for Des Plaines Park District programs, not for Foundation best practices. We understand that more separation would be liked by members of the DP Friends Board and the Park District will accommodate this for future Glow Golf and other events.

As for conducting business outside of an open meeting, I believe the bylaws say you should follow Roberts Rule of Order. It is ok to discuss items outside of meetings as long as there is no quorum.

A few recommendation, meet on Saturdays or Sunday so Shawn can be there and another recommendation is no more than \$10,000 is held in a foundation bank account. We appreciate your time as you all have busy schedules, it's hard to be in multiple places.

Have a great weekend!

Donald Miletic, CPRP
Executive Director
Des Plaines Park District
2222 Birch Street
Des Plaines, IL 60018
847-391-5700

Enhancing our community by providing quality recreational opportunities, facilities, parks, and open space.



From: Shawn Killian <stkillian@gmail.com>

Sent: Friday, November 11, 2022 2:28 AM

To: Dharmesh Patel <dmen87@gmail.com>

Cc: Don Miletic <dm@dpparks.org>; Brian Panek <Brian.Panek@DPParks.org>; Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Trish Romza

<tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS
<aris_garcia@rocketmail.com>; Annette Curtis <Annette.Curtis@dpparks.org>; Des Plaines Friends of
the Parks <friends@desplainesfriendsoftheparks.org>

Subject: Re: [E] Capital Projects

Hi Friends,

Well this turned into quite the interesting evening. To start with, as long as I'm president of the Friends discussions on any board topics/anything that happens in a meeting can take place at any time before, during, or after a meeting, and if it's something that needs to be discussed amongst board members only, it will be. Most organizations allow time for research and discussion of something before it gets implemented or voted on, and we should be allowed the same accord. I'm hoping that the park district has done their due diligence on both the owners of the foxtail and the foundation that this check is coming from, but we have not. If the park district has any vetting research to share, please do.

Let me preface the rest of what I'm about to write with this: as long as what we're doing is legal, and it benefits the park district, I am in favor of doing items like this. We are, in fact, an organization whose goals are to help benefit the des plaines park district. With that said, Don, if you have documents from legal counsel that state this type of transaction is legally sound, and a document from the donor stating that these funds need to be allocated to a certain project to be completed by the park district, I welcome you to share those with the Friends. I think a part of the board's apprehensions is a lack of understanding exactly what is happening here, and whether something like this is legal to carry out. This is the first deal of this type that the Friends would be completing, and definitely the largest one, and many of the board members do not have that type of experience to draw upon. Gaining a bit of knowledge in this situation does not seem like a bad thing to me, and I welcome seeking counsel of some type whether it comes from the park district's legal team or on our own.

I would also say that it is probably long overdue for the friends to have their own accountant overseeing the books, especially if we are going to be getting larger strings-attached donations in the future that will be going towards certain projects completed by the park district. Although it may have been convenient in the past to do it the way we were, the conflict of interest looks to be too high going forward now.

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allocated amount each year (or more). And I contest the fact that we're holding funds just to hold them. When the park district comes to us with a \$5000 request for powerplay, \$4000 for preschool equipment, or \$10000 for junior warriors, sometimes at the last minute, as long as it helps kids we've been there.

Which brings us to the other point of apprehension that many board members have, and it is the definition of the Friends relationship with the Park District. As I coincidentally sit writing this in my ugly maroon original Friends of the Parks t-shirt, I remember the original intent of this foundation was to be separate from the Park District, but to be two organizations that help each other who have aligned goals. That arrangement seemed to work for a long time, but at some point it began to shift. Maybe it was the many last minute big dollar requests that needed an answer that day, maybe it was a lack of leadership on my part, but the relationship seems to have deteriorated. If the two organizations are supposed to be operating in the separate but help each other model, I do think some more transparency on the part of the park district about what their needs are and what they'd like to do going forward would be helpful in running the Friends. If the relationship is to be one of the Friends being a subservient underling to the Park District instead of a partner, then it might be time for the Park District to run their foundation as they see it. For all of the unpaid volunteer hours and effort that has been put in by people on both sides to this point, I'd hate to see it end this way.

Once again, barring any illegalities, I do think these donations are a good thing for the Park District and do not see any problem with them. It's always been a pleasure working with the members of the Friends and the Park District to help as many kids and families in the community as we have over the years.

Shawn Killian
President
Des Plaines Friends of the Parks
2222 Birch street
Des Plaines, IL 60018
847-391-5089
cell: 847-909-1441
www.desplainesfriendsoftheparks.org



From: Dharmesh Patel <dmen87@gmail.com>

Sent: Thursday, November 10, 2022 10:23 PM

To: Don Miletic <dm@dpparks.org>

Cc: Brian Panek <Brian.Panek@DPParks.org>; Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Shawn Killian <stkillian@gmail.com>; Annette Curtis <Annette.Curtis@dpparks.org>

Subject: Re: [E] Capital Projects

Brian - This wasn't on the original agenda and there was no motion for a vote or discussion so I think it's fair that something with this level of brevity is discussed after the fact. It came across as we were being told this was happening without a say.

Don - We've already discussed plans on reducing our cash reserve at Old National and investing the rest. After you left, we actually had a financial discussion of being better stewards of capital and are already arranging plans to not have as much cash in the bank account and create other accounts in our ownership. I have a strong financial acumen and will be the subject matter expert for how to be better stewards. It will be part of H1 2023's goals that we are all collaborating on.

Let's call it what it is. This isn't illegal, it's a way wealthy people to move money through their foundations to avoid paying taxes. The Jessica and Timothy Canning Foundation has donated money to various local charities and the insinuation is that this arrangement and deal is happening with those other donations.

I'm all for being the intermediary for this, I just want to make sure it's worth our while and the Friends of the Parks benefits. An annual donation in perpetuity from the Jessica and Timothy Canning Foundation sounds like a reasonable ask.

Best,

Dharmesh

On Thu, Nov 10, 2022 at 9:03 PM Don Miletic <dm@dpparks.org> wrote:

Nicely said Brian, as I stated in the meeting I raised dollars for the Foxtail Project instead of the Park District paying for the capital improvement. It also provides a tax incentive for those that donate because the foundation is a 501c3 and the Park District is not. In addition I said I spoke with our Park District attorney about this and as long as we manage the capital improvement, there is no issue. The

intent of the Park Foundation and all of you is to raise funds and then deposit the funds to the Park District for scholarships or in this case a capital improvement. As Brian stated below and I said at the meeting these dollars will be our asset and we will not have to raise taxes to pay for these costs. The Foxtail group will provide many opportunities for the Friends of the Parks and I already had them donate \$5000 to the foundation along with \$7500 to the Backpack Program and \$5000 to Kiwanis, also mentioned at the meeting. A Park Foundation main objective is to the Park District not the Foundation, other groups, or members of the foundation. The foundation is a liability of the Park District and my name is on all the legal documents. I set it up with the help of Shawn to start the major fundraiser, Glow Golf. Now that we have a potential large donor, we should see the long term benefit to the community.

There is nothing illegal with this donation and will provide documentation if needed. In the future, since my name is on the title of the foundation, I will be more active with the finances. I have also received questions from our park Board about why the foundation is holding funds. This foundations should have \$5000 at top \$10,000 in its account, otherwise dollars should be moved into Park District accounts to provide scholarship services or capital for the Park District that best benefit the Des Plaines Park District.

Please feel free to contact me if any of you have any questions.

Donald Miletic, CPRP
Executive Director
Des Plaines Park District
2222 Birch Street
Des Plaines, IL 60018
847-391-5700



Enhancing our community by providing quality recreational opportunities, facilities, parks, and open space.



From: Brian Panek <Brian.Panek@DPParks.org>

Sent: Thursday, November 10, 2022 8:22 PM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>

Cc: Gosia Telichowska <telichowska@gmail.com>; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>; Annette Curtis <Annette.Curtis@dpparks.org>; Don Miletic <dm@dpparks.org>

Subject: Re: [E] Capital Projects

These questions need to be brought up at meetings and not afterwards. Please moving forward speak up at the meeting if you have questions. This is what the meetings are for. Staff came to the meeting last night to discuss the very generous donation earmarked for a certain project. The capital project will be an asset of the park district for years to come and a benefit to the community.

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Superintendent of Revenue Facilities
Des Plaines Park District
847-803-4653
brian.panek@DPParks.org

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I am including Brian the liaison - as he should be on all board relation emails. And of course Don and Annette with their respective roles at the district. All further questions should go to them on the process of this donation. As the Des Plaines Friends of the Parks is the Des Plaines Park District's foundation working them directly they will be better able to assist on your questions and provide contacts with outside council should you require more conversations. The check was to be deposited tomorrow but I am advising to hold . We do not want to take money if board members do not intend to use for its earmarked purpose by the donor.

Jeanette Berard
Project Manager
Des Plaines Park District
Jeanette.Berard@DPParks.org
847-391-5700

On Nov 10, 2022, at 7:53 PM, Gosia Telichowska <telichowska@gmail.com> wrote:

Hello Friends,

As board members we have a collective fiduciary responsibility to our organization. As I am unfamiliar with capital projects and its implication on our organization, we need to understand and educate ourselves so we can make informed decisions. Is there anyone on the board familiar with accounting for capital projects, yearly filing, etc. and feels comfortable discussing this topic? If not, we need to seek guidance.

I believe it's a conflict of interest if we use the park district's accountant as we write checks to the park district. To Dharmesh's point, we need separation, and we are a separate entity. As I am an authorized signer for our account, I do not feel comfortable moving forward with something I am unfamiliar with. I would like us to seek advice and assistance from an independent accountant. Can the board have an open discussion about this and vote on this matter?

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She already plans to be working with our Governmental Accountant / Auditing Firm on the filing.

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Subject: RE: [E] Capital Projects

For filing, I think we should consult an Accountant.

From: Jeanette Berard <Jeanette.Berard@dpparks.org>

Sent: Wednesday, November 9, 2022 9:01 AM

To: Gosia Telichowska <telichowska@gmail.com>; Ken Rochau <KR@dpparks.org>; Trish Romza <tromza@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>

Subject: RE: [E] Capital Projects

In the Articles of Incorporation

ARTICLE 4. PURPOSES

DES PLAINES FRIENDS OF THE PARKS (the “corporation”) is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or a corresponding provision of any future United States Internal Revenue law, referred to below as the “Code”). More specifically, the purpose of the corporation is to advance and promote parks, public leisure services, recreational activities and cultural events in the Des Plaines Park District and a healthier lifestyle for the citizens of Des Plaines, Illinois, and to finance recreational scholarships to the disadvantaged in the Des Plaines community.

Over \$50,000 but under \$200,000 we will move from the 990N to 990-EZ for filing.

Director of Business normally helps us complete and she will do so as well for this year and is aware of the change.

From: Gosia Telichowska <telichowska@gmail.com>

Sent: Tuesday, November 8, 2022 9:44 PM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>; Ken Rochau <KR@dpparks.org>; Trish Romza <tromza@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>

Subject: [E] Capital Projects

Hello Friends,

As I am unfamiliar with Capital projects I tried to find information about it in the by-laws. Can someone tell me where in the by-laws it references Capital projects?

Also, I believe that if a non-profit receives over \$50,000 in a year, there are different filing requirements, etc. As I am unfamiliar with this as well, I believe we need to ask for assistance on how to handle these types of transactions as well as how it impacts our yearly filings.

Gosia

Don Miletic spoke about the Foxtail on the Lake Project and the anticipated expenses of the window /door project. The Timothy M Canning Foundation, one of the 5 investors in the project Foxtail Project, would like to make a charitable donation to an established 501c 3 (Des Plaines Friends of the Parks) with the funds earmarked for the Des Plaines Park District Capital Projects. The Des Plaines Park District will be manage the window / door project, including specs, bids, construction management and payments. The Bi Laws and Articles of Incorporation allow for Capital Projects. This foundation has donated to the Des Plaines Friends of the Park in early February 2022 for \$5,000 and we would expect to have this be a yearly contribution to the general operation funding.

Dharmesh Patel stated that the Des Plaines Friends of the Parks would be act as intermediary for these earmarked funds.

Insert all emails from Des Plaines Friends of the Parks Members and Des Plaines Park District staff to the minutes in discussion of this topic after the meeting:

From: Don Miletic <dm@dpparks.org>

Sent: Tuesday, December 6, 2022 10:32 AM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>; stkillian@gmail.com; Dharmesh Patel (dmen87@gmail.com) <dmen87@gmail.com>; telichowska@gmail.com; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS (aris_garcia@rocketmail.com) <aris_garcia@rocketmail.com>

Cc: Brian Panek <Brian.Panek@DPParks.org>; Tempia Courts <TCourts@lawpmh.com>

Subject: RE: December 6, 2022 Des Plaines Friends of the Parks Board Meeting

I have been in communications with the DP Friends of Parks attorney Tempia about donations in the past two weeks. In order to make this process easier for the DP Friends, donations of this size will have instructions as the following:

Purpose: For Des Plaines Park District General Operations – To be deposited to Park District within 15 days.

As Tempia and I spoke, the purpose of the DP Friends is to raise funds and those funds to be used for Park District purposes only. This will clear up donations from large donors along with donations from Glow and Golf, like Fantasy Amusement, Rabine, Cordogan Clark, etc.

We will be depositing roughly \$90,000 to \$190,000 for General Operations that will be used for Lake Shore work, instead of the Lakeview Center so the foundation board feels better. The funds will be deposited into our Capital Fund. According to Tempia our 501C3 will not need to be audited by a CPA firm unless we exceed \$300,000 in a calendar year. This will not be the case.

We can look to have Tempia attend a foundation meeting next month to answer any questions, Jeanette will deposit funds today into the DP Friends Account and we will transfer into Des Plaines Park District once they clear. The DP Friends of the Parks is a great fundraising organization that's primary mission is to help fund the Des Plaines Park District, no other organizations. Admin costs like attorney or auditing cost come out of the DP Friends bank account. Along with supplies that are needed for events.

If you have any questions, please do not hesitate to contact me. We will also schedule Tempia for next month if the Friends Board wishes to do so.

Have a great day.

Donald Miletic, CPRP
Executive Director
Des Plaines Park District
2222 Birch Street
Des Plaines, IL 60018
847-391-5700



From: Don Miletic <dm@dpparks.org>
Sent: Friday, November 11, 2022 10:16 AM
To: Dharmesh Patel <dmen87@gmail.com>
Cc: Brian Panek <Brian.Panek@DPParks.org>; Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Trish Romza <tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Shawn Killian <stkillian@gmail.com>; Annette Curtis <Annette.Curtis@dpparks.org>
Subject: RE: [E] Capital Projects

At this time we will be holding the check for deposit. Also under any agenda there should be new business to bring up topics such as large donations and as for asking for future donations, this could be a challenge based on reactions from the Park Foundation Board members. Being associated with a group that can donate and has already donated is a huge impact to the community.

Brian, Jeanette and I understand that the separation of staff from the Friends is an important one and we would like more separation. However it was my call to get Jeanette and Brian involved in the DP Friends because of the lack of involvement at events can have an impact to the Park District. As you know putting on events that are not good looks bad for the park district and we have not had that due to the involvement by our staff. Kudos to staff involvement to raise large donations at Glow Golf because it takes a lot of work. Truthfully these dollars are assumed by corporate donors to be immediately used for Des Plaines Park District programs, not for Foundation best practices. We understand that more separation would be liked by members of the DP Friends Board and the Park District will accommodate this for future Glow Golf and other events.

As for conducting business outside of an open meeting, I believe the bylaws say you should follow Roberts Rule of Order. It is ok to discuss items outside of meetings as long as there is no quorum.

A few recommendation, meet on Saturdays or Sunday so Shawn can be there and another recommendation is no more than \$10,000 is held in a foundation bank account. We appreciate your time as you all have busy schedules, it's hard to be in multiple places.

Have a great weekend!

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Enhancing our community by providing quality recreational opportunities, facilities, parks, and open space.



From: Shawn Killian <stkillian@gmail.com>

Sent: Friday, November 11, 2022 2:28 AM

To: Dharmesh Patel <dmen87@gmail.com>

Cc: Don Miletic <dm@dpparks.org>; Brian Panek <Brian.Panek@DPParks.org>; Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Trish Romza

<tromza@dpparks.org>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS
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From: Trish Romza <tromza@dpparks.org>

Sent: Thursday, November 10, 2022 8:39 AM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>; Gosia Telichowska <telichowska@gmail.com>; Ken Rochau <KR@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>

Subject: RE: [E] Capital Projects

For filing, I think we should consult an Accountant.

From: Jeanette Berard <Jeanette.Berard@dpparks.org>

Sent: Wednesday, November 9, 2022 9:01 AM

To: Gosia Telichowska <telichowska@gmail.com>; Ken Rochau <KR@dpparks.org>; Trish Romza <tromza@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>

Subject: RE: [E] Capital Projects

In the Articles of Incorporation

ARTICLE 4. PURPOSES

DES PLAINES FRIENDS OF THE PARKS (the “corporation”) is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or a corresponding provision of any future United States Internal Revenue law, referred to below as the “Code”). More specifically, the purpose of the corporation is to advance and promote parks, public leisure services, recreational activities and cultural events in the Des Plaines Park District and a healthier lifestyle for the citizens of Des Plaines, Illinois, and to finance recreational scholarships to the disadvantaged in the Des Plaines community.

Over \$50,000 but under \$200,000 we will move from the 990N to 990-EZ for filing.

Director of Business normally helps us complete and she will do so as well for this year and is aware of the change.

From: Gosia Telichowska <telichowska@gmail.com>

Sent: Tuesday, November 8, 2022 9:44 PM

To: Jeanette Berard <Jeanette.Berard@dpparks.org>; Ken Rochau <KR@dpparks.org>; Trish Romza <tromza@dpparks.org>; Aris Garcia-FRIENDS <aris_garcia@rocketmail.com>; Dharmesh Patel <dmen87@gmail.com>; Shawn Killian <stkillian@gmail.com>

Subject: [E] Capital Projects

Hello Friends,

As I am unfamiliar with Capital projects I tried to find information about it in the by-laws. Can someone tell me where in the by-laws it references Capital projects?

Also, I believe that if a non-profit receives over \$50,000 in a year, there are different filing requirements, etc. As I am unfamiliar with this as well, I believe we need to ask for assistance on how to handle these types of transactions as well as how it impacts our yearly filings.

Gosia

Des Plaines Friends of the Parks | Regular Park Board Meeting
David L. Markworth Board Room | 2222 Birch Street, Des Plaines IL
Tuesday, December 6, 2022 @ 6:00PM

Agenda

1) CALL TO ORDER and ROLL CALL

Time: 6:01PM CT

Board Members: Gosia Telichowska, Ken Rochau, Jeanette Berard, Trish Romza, Dharmesh Patel, Aris Garcia

Call In: Shawn Killian

Guests: Brian Panek, Des Plaines Park District Liaison, Jen / Elizabeth

2) APPROVAL OF MINUTES

a) Approval of November 2022 Minutes

Hold off on approval of minutes, an addendum to the meeting minutes will need to be sent out as the November minutes had a section that was incorrect. It will be sent out as an update.

3) Financial Report

a) Gosia presented the Financial Report for the Month of November 2022

| | | | | | | | | | | | |
|---|----------------|------------------|--------------|--------------|-------------|---------------|-------------|---------------|------------------|----------------|-----------------|
| 11/30/2022 | | | | | | | | | | | |
| Balance | \$ | 40,605.77 | | | | | | | | | |
| Expenses | January | February | March | April | May | June | July | August | September | October | November |
| Prior Year Expense | | | | | | | | | | | |
| Lawyer Expenses/Annual Report | | | | | | (\$111.00) | | (\$15.00) | | | |
| Web Hosting | (\$17.99) | | | | | | | | | | |
| Memberships - DP Chamber | | (\$245.00) | | | | | | | | | |
| Subscriptions - Sign up Genius | | | | | | (\$107.89) | | | | | |
| Supplies & Mailing | | | | | | (\$323.72) | | | | | |
| Monthly Total: | (\$17.99) | (\$245.00) | | | | (\$542.61) | | (\$15.00) | | | |
| Year to date total: | | | | | | | | (\$820.60) | | | |
| Golf in the Dark | | | | | | | | | | | |
| Golf In the Dark Sponsor | | | | | | | \$775.00 | \$ 900.00 | \$ 2,500.00 | \$ 4,535.59 | |
| Golf In the Dark Golfer/ Dinner | | | | | | | | \$ 745.00 | \$ 730.00 | \$ 1,364.44 | |
| Golf In the Dark Supplies | | | | | | | | \$ (591.71) | \$ (1,073.80) | \$ (1,460.50) | \$ (32.93) |
| Raffles/Silent Auction/ Beverages | | | | | | | | | | \$ 4,681.70 | |
| Monthly total after expenses: | | | | | | | \$775.00 | \$ 1,053.29 | \$ 2,156.20 | \$ 9,121.23 | |
| Year to date total after expenses: | | | | | | | | \$ 1,828.29 | \$ 3,984.49 | \$ 13,105.72 | |
| Interest | \$ 0.80 | \$ 0.63 | \$ 0.73 | \$0.69 | \$ 0.76 | \$ 0.58 | \$ 0.56 | \$ 0.56 | \$ 0.58 | \$ 0.79 | \$ 0.70 |
| Amazon Smiles | | | | | \$ 5.00 | | | | | | \$ 5.90 |
| Misc Donations | | \$ 41.60 | \$38.02 | | \$ 1,653.06 | \$ 88.89 | \$ 5.00 | \$ 2.00 | \$ 1,629.87 | \$ 2,678.68 | \$ 1,607.38 |
| Donation - Operating Expenses | | \$ 5,000.00 | | | | | | | | | |
| Monthly Total: | \$ 0.80 | \$5,042.23 | \$38.75 | \$0.69 | \$ 1,658.82 | \$ 89.47 | \$ 5.56 | \$ 2.56 | \$ 1,630.45 | \$ 2,679.47 | \$ 1,613.98 |
| Year to date total: | | | | | | | | \$ 6,838.88 | \$ 8,469.33 | \$ 11,148.80 | \$ 12,762.78 |
| DPPD Special Events & Sponsorships | | | | | | | | | | | |
| Park It Sponsorship | (\$600.00) | | | | (\$600.00) | | | | | | |
| Winter Wonderland | | | | | | | | | | | |
| Trunk or Treat | | | | | | | | | | | |
| Total | (\$600.00) | | | | (\$600.00) | | | | | | |
| Year to date Total | | | | | | | | (\$1,200.00) | | | |
| Scholarships | | | | | | | | | | | |
| 2021 Scholarships | (\$14,931.50) | | | | | | | | | | |
| 2022 Scholarships | | | | | | (\$11,253.00) | | | | | (\$7,573.20) |
| Smart Board | | | | | | | | | | (\$3,078.12) | |
| Monthly Total: | (\$14,931.50) | | | | | (\$11,253.00) | | | | (\$3,078.12) | (\$7,573.20) |
| Year to date total: | | | | | | | | | | (\$29,262.62) | (\$36,835.82) |

A) I make a motion to approve the Financial Report for the Month of November 2022 and place them on file.

Motion: Aris Garcia
Second: Dharmesh
Roll Call: All

Motion Carried: Pass

B) End of Year Requirements

- a) PayPal Transfer by 12/23 (Dharmesh)
- b) Receipt Reimbursement by 12/6
- c) Debit Card /Credit Card Plan

Discussion:

- Trish check cashed
- Gosia is requesting a reimbursement of \$122
- Jan 14, 2023 will be our Bank n' Brunch where we have our holiday breakfast and then goto the bank.
- Scholarship deducted \$7,500

4) Park District Report

Brian Panek presented the Park District Report for the Month of November

Discussion:

- Winter Wonderland was a success, special thank you to Ken, Trish, and Brian
- A suggestion for the future: Brian would like to see a larger DPfotp sign for marketing / attracting more attention
- Jan 7, 2023 will be the Park District Holiday Dinner and a invite will be sent out

Don presented on Capital projects and donations, async

Discussion:

- Tempia reviewed donations, size of the donations will be deposited within 15 days ranging from \$90-\$150K and will be used for Lakeshore Restoration

5) Unfinished Business

A) Holiday House Decoration

- a) Flyer updated, Girl Scouts notified, and thus far, 2 houses have submitted

B) Rivers Casino Grant

- a) Sent 10/14, not update and Jeanette will reach out next week

C) Defining Board Member Responsibilities

- a) Dharmesh will send out a doc

D) 2023 Planning

- a) Q1 Website RFPs
- b) Q2 Quickbooks for Nonprofits and Expensify for reimbursement.
- c) Recruit volunteers from Rosalind Franklin (Dharmesh)

7) New Business

A) Website Renovation

- We will aim to get some RFPs out for website designs in 2023

8) Donation Request

A) Creative Corners Preschool: Smartboard Request

- a) Jenn and Elizabeth proposed updating 2 smartboards. We would allot a certain amount of money to purchase 2 boards, they would be the same as the one that was previously donated to the Spanish Class.
- b) Discussion tabled for January Meeting

11) Adjournment

Gosia makes a motion to adjourn this meeting at 7:21PM.

Motion: Aris

Second: Trish

Roll Call: All

Motion Carried: Pass

Next Meeting: Tuesday, December 10 @ 6PM @ Administrative & Leisure Center